

## Curriculum vitae

**Nema Fathy Saad**

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**Assistant prof. in Nursing Administration**

### **Personal information:**

\*Date of birth: 21\12\1966

\*Marital status: Married

\*Nationality: Egyptian

\*Languages: Arabic (the mother language) and English (Very good)

Job title: Assistant Professor in Nursing Administration

### **Educational qualification:**

1-Bachelor's degree in 1990

2-Master degree in 1997

3-Phd degree in 2005

4- Assistant Professor from April 2018

### **Educational experience**

\*Coordinator in third year in nursing administration

\*Coordinator in 3<sup>rd</sup> master's degree in

\* Coordinator in public health administration

\* Secretary in Intern's commission

\* Coordinator of orientation program for student Interns in faculty of nursing

Coordinator of 1<sup>st</sup> semester of doctorate New trends subject in January 2020

Activate the E- learning for New trend subject in 1<sup>st</sup> semester of doctorate level

Coordinator of student Interns from 2017- September 2020

Teaching skills in doctoral semesters and in master semesters in nursing administration

### **Educational skills:**

Teaching skills (teaching in public health administration –medical record-third year in nursing administration –fourth year in advanced nursing administration -1<sup>st</sup> year in New Conception -1<sup>st</sup> term of master –diploma in activity analysis-quality and accreditation)

## **B-conferences and workshop:**

A member in post graduate control activity from 2018 up till now

Supervise of many master and doctoral thesis.

Coordinator for workshop titled "How to write a scientific protocol in 2018

Attending training program titled "Systems of Program Accreditation for Institutions of higher Education" in 2018

Coordinator in workshop titled Infection control in 2018

Member in training program implementation titled Managerial skills for three weeks in 2018

Head office of international cooperation and conferences from 2019 up till now

Attending workshop EKP at faculty of commerce 12-13-November 2019

Attending an introductory seminar on scholarships on Japan in 11 December 2019

Organizer in training program in titled Acquiring Managerial skill for 3 weeks in 2019

Attending workshop international publication and scopus in 3-3- 2020 at the faculty of Nursing

Attending workshop 21-4-2020 on line titled Electronic Exams.

Attending in training program titled Software Tools for Publishing and references for 3 weeks in 2020.

Attending training program titled Fulfilling of Academic Benchmarks Standards in the program Accreditation System for two days in 2020

Attending workshop titled Capacity –Building Online Workshop ASU-TUB in feb. and March 2021.

Attending workshop titled Correct Assessment Workshop in August 2021.

Attending training course titled Methods of Following up the Strategic Plan in August 2021

An organizer in Recruitment Forum in december 2021.

## **Computer skills:**

\*word processing

\*graphics

\*internet

\*multimedia

\*E-mail